



## SEND Transition Arrangements between Key Stage 2 and 3

**Aim:** to outline the liaison between The Mosslands School Student Services Team and its associated primary schools, in order to support a smooth transition process for all Vulnerable Pupils.

The school serves a large catchment area taking pupils predominantly from the following primary schools:

St Georges Primary School  
New Brighton Primary School  
Greenleas Primary School  
Liscard Primary School  
Mount Primary School  
Egremont Primary School  
Kingsway Primary School  
Somerville Primary School  
Holy Spirit Catholic Primary School  
St Alban's R C Aided Primary School  
Park Primary School  
St Joseph's Primary School  
St Peter and St Paul R C Aided Primary School  
Riverside Primary School  
Bidston Avenue Primary School

**Rationale:** The move from primary to secondary school is an important event for our pupils. We at The Mosslands School wish to make this move as untroubled and smooth as we can. We have an excellent relationship with our partner primaries and we work together to maintain this strong partnership.



## Procedure

In February our Deputy Head Teacher, Gareth Evans, visits our feeder Primary Schools to gather information about each pupil joining us in the September intake. For pupils with SEND or who are vulnerable for other reasons, members of staff from our Student Services Team also visit to discuss individuals who will require additional support. This ensures that we have a clear picture of pupils' strengths, any difficulties, aptitudes, special talents and so on. The Manager of SEND Provision, Allison Carruthers, or the SENDCo, Helen Lubbe, will attend any Annual Reviews for pupils with an EHCP (or Statement transferring to an EHCP) or IPFA. Allison Carruthers will also attend any reviews for pupils with an Individual Health Care Plan.

In May Gareth Evans visits primary pupils in year 6 to welcome them to The Mosslands School and to issue the prospectus. Pupils are actively encouraged to ask questions.

In June, pupils with SEND or vulnerable pupils who have been identified as requiring additional transition visits will be invited by Student Services to attend additional visits, either as a one to one visit at the end of the school day to familiarise him with Mosslands School whilst it is empty, or to come along to small group visits. During these visits, pupils are encouraged to ask questions and find out information that they feel is important to them. They are supported in developing appropriate friendships with pupils in similar situations to themselves.

Also in June the Manager of SEND Provision, the SENDCo, and the Pupil Services Manager attend a SENDCo Transfer Meeting, where SENDCo's from Primary Schools meet with Secondary SENDCo's to pass on information about the specific needs of all pupils with SEND and those who are vulnerable for other reasons.

Pupils with an Autistic Spectrum Condition, Aspergers Syndrome or with any Social Communication difficulties are encouraged to use the 'Arfur Moe's Transition Toolkit'. This is a booklet designed with pupils with these difficulties in mind, to gather relevant information about their new Secondary School. It was originally designed by Autism Outreach Education Support (OSSME) at Autism Initiatives in Liverpool in 2003. Pupils gather information and stick it in the booklet, including photographs of parts of the school, key teachers for them to remember and sample timetables etc. This aids their successful transition into Mosslands School.

In July all Year 6 pupils spend a full day visiting their new school, in their new register classes and following a full day of timetables lessons with secondary teachers. Pupils come to Mosslands in their Primary School uniform for this Induction Day. They are given a free lunch to introduce them to the



options available in the canteen. Pupils who ordinarily have TA Support at Primary School are supported by a combination of their Primary TA's and Mosslands' TA's- to help them get to know them better. Mosslands' TA's also take part in extra transition visits where required.

## Parents

Parents of Year 6 pupils who will be joining Mosslands School in September are invited to a New Parent's Evening, the evening before the Induction Day in July. The evening is a general introduction to the school, an opportunity to meet your child's Pastoral team- House Office, and also to meet your child's Form Teacher. Member of the Student Services Team are also available during the evening for parents to be able to talk through any concerns that they have regarding their child's transition to Mosslands School.

The first contact you make in school as parents is usually with your child's House Office team or their Form Teacher. If there are more complex issues or needs involved, then you will have direct contact with Student services also.

## Teachers

Form Teachers and House Office Staff attend the New Parents Evening in July and meet all pupils on Induction Day. All teachers have access to attainment data transferred through CTF files in the school's sims.net system. This enables planning of appropriate learning groups and lessons to ensure that all pupils are taught at an appropriate level and are engaged in their learning from the start. Pupils with any SEND or health need are identified on the schools SEND and Health Needs List, which is shared with all school staff in a shared area of the schools ICT Network.