

## The Oak Academy Daily Lessons Guide

You can find daily timetabled lessons at the Oak Academy.

- 1) Go to the Mosslands School website and click on the Remote Learning menu option at the top of the page



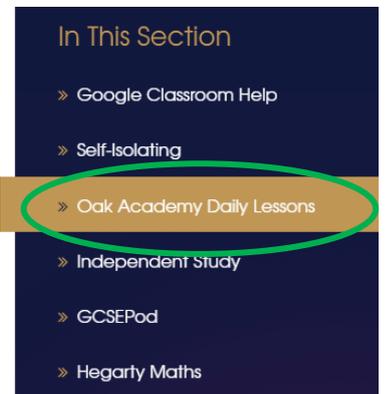
- 2) Then click on Oak Academy Daily Lessons from the right hand side drop-down menu
- 3) Next click on the link or the Oak Academy image to get to the website

### Oak Academy Daily Lessons

If you are self-isolating or absent from school, you can access **daily lessons** at the **Oak Academy** in addition to work set on Google Classroom.

Click on the **Oak Academy** link below and then select your year group. **Lessons are updated weekly.**

Click [here](#) **Oak Academy**



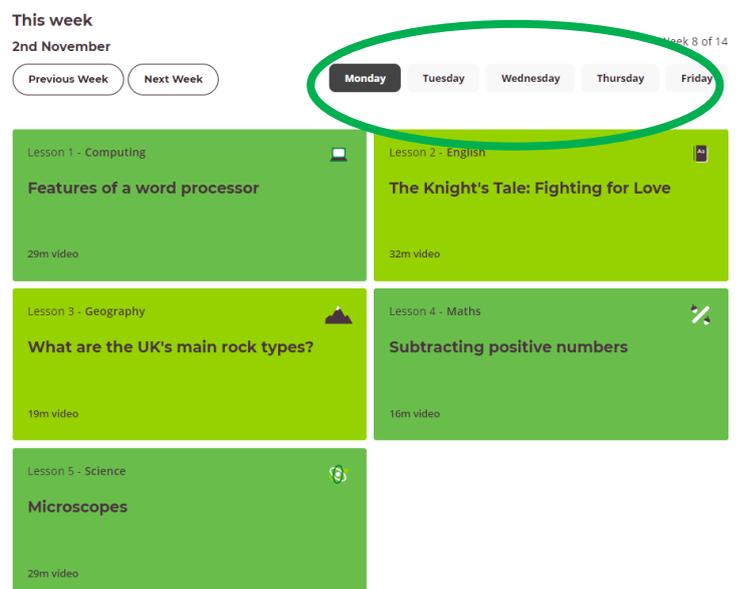
### Watch an explanation video

If you want to watch a video about the Oak Academy this can be found on the same page.

- 4) Select the relevant year group under the Secondary menu options block



- 5) The daily timetabled lessons appear for that week.
- 6) You can click through the tabs to look for work for each day
- 7) You can find work for the previous week and for the next week
- 8) You simply click on a lesson to begin to work through the lesson



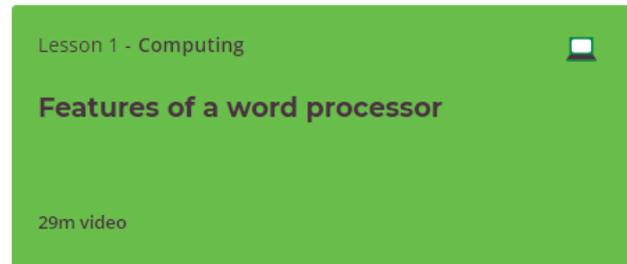
## Lessons

All lessons have been created by teachers across the country.

Every lesson contains...

- A pre-lesson quiz to test current knowledge.
- A link to a video with a teacher running through a lesson
- A quiz to test knowledge at the end of the lesson

1) Click on the lesson you wish to start



2) Choose Start Lesson

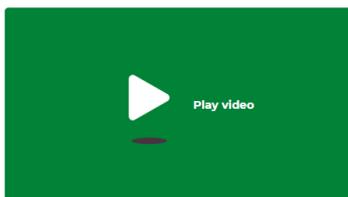
### Features of a word processor

In this lesson, we will think about what software should be used for what particular purposes. Then, the lesson will focus on identifying the key features of a word processor. You will practice your skills by looking at a pre-made document that is poorly formatted and use tools to format the document.



3) Follow the instructions carefully – the system will take you through all of the lesson. You can download the worksheets. You can share your work with your class teacher via your google classroom. This could be any worksheets you have completed or your test scores.

#### Video



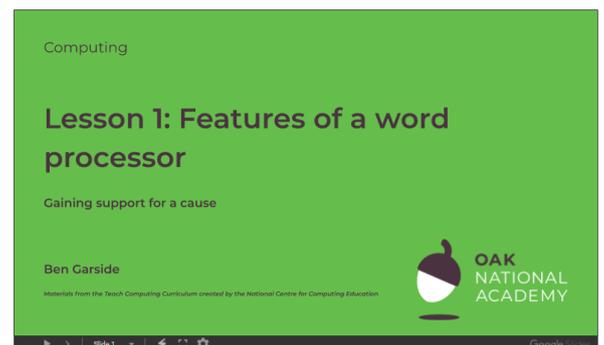
Click on the play button to start the video. If your teacher asks you to pause the video and look at the worksheet you should:

- Click "Close Video"
- Click "Next" to view the activity

Your video will re-appear on the next page, and will stay paused in the right place.

#### Worksheet

Worksheet



These slides will take you through some tasks for the lesson. If you need to re-play the video, click the 'Resume Video' icon. Once you have finished all the tasks, click 'Next' below.

#### Final Quiz

This quiz is a great way for you to test your learning from this lesson.

If you would like to re-cap any of the lesson, or repeat any exercise, click 'Back' below.

