


# THE MOSSLANDS SCHOOL

## Careers Department

Careers Leader – Mrs Rycroft  
Careers Adviser – Karen Rowles





Whatever you apply for,  
everyone else applying  
will have the same  
qualifications.

What makes you special?

# Why Work Experience?

- **Dates – 9th-20th March 2026**
- Find out more about an Industry or Sector
- Meet new people
- Experience life as an employee
- Build upon existing and learn new skills
- Build confidence
- Invaluable experience
- Use on CV or examples on Applications, References
- Give something to talk about at interviews
- Start experience of work

# How will we do it? 9th-20th March 2026

- Think about what they want to do (or don't want to do) when they leave education
- Speak to family, teachers, friends to discuss ideas and who may be able to help
- Look at local businesses
- Contact employers Phone/Email/Letter/In person [The Student]
- Send a CV if asked, use the Unifrog tool to build a CV
- Can you get there?
- Get organised and start now!
- Deadline – end of term
- Contact the Careers Team at Mosslands if you need help -PLEASE

# What Will The Employer & School Expect?

- 100% attendance – they don't have to do this
- 100% Punctuality
- Enthusiasm
- Have their number so you can contact them if there is a problem
- Keep school informed if there are any problems
- Students should follow instructions, ask why later!
- Wear appropriate clothing, they will let you know what that is. If not, check

# UNIFROG

- All Students have an account with Unifrog
- To log in they use their school email address and need to set a password.
- They will have a session with us next week to make sure they know their way around the site.
- We will also signpost CVs and Cover letters for speculative approaches.

# Administration

The screenshot shows a web browser window with the URL `unifrog.org/student/home`. The page content includes a header with a navigation bar (Y7 to Y13 and All tools) and a main area with several sections: Quizzes, Recording, Searching, Connecting, Applications, and Materials. A large blue arrow points from the left towards the 'Skills profile' and 'Quiz profile' items in the Quizzes section, with the text 'Scroll down the home page' written inside it.

Students see a version tailored to their age and their answers on the [Made-to-measure questionnaire](#), and can click to see all tools. You see the standard tools for every year group.

Y7 Y8 Y9 Y10 Y11 Y12 Y13 All tools

**Quizzes**

- Skills profile  
✓ Quiz last taken 21 Jul 25
- Quiz profile  
✓ 4 of 4 quizzes completed
- Know-how in...  
✗ Guides favourite
- Courses  
✗ No courses added

**Recording**

- Activities  
✗ Recorded at least 10
- Skills  
✗ Completed all 12
- Interactions  
✗ Missing 5 Interaction types
- Placements  
✗ No placements added
- CV / Resumé  
✓ Tweak your CV for each role

**Searching**

No tools in this category are tailored to you this year - click 'All tools' to see everything

**Connecting**

No tools in this category are tailored to you this year - click 'All tools' to see everything

**Applications**

- Post 16 Intentions  
✗ Plan A and Plan B complete

**Materials**

- [https://docs.google.com/presentation/d/10oBlmepsB0syboeZDDo504w\\_dXR-w5HSWr\\_PebY74-8/edit?usp=sharing](https://docs.google.com/presentation/d/10oBlmepsB0syboeZDDo504w_dXR-w5HSWr_PebY74-8/edit?usp=sharing)
- Parents and Carers – make sure the email your son/ward gives is correct as you won't get the emails if its not (check your SPAM/JUNK)
- Check all information about the employer is correct
- Getting help
  - [Work Experience Google Classroom: q7k2ayjb](#)
  - Unifrog Guides
  - Check our website/Google Classroom
  - Email Mrs Rycroft
  - Give us a call or email
  - If an employer wants a school contact: Mrs Rycroft  
**[annerycroft@mosslands.wirral.sch.uk](mailto:annerycroft@mosslands.wirral.sch.uk)**

Questions?